



Minimum Trade Partner Requirements

Conser Design and Construction has set forth the following minimum requirements for its trade partners. Any trade wishing to work on one of Conser Design and Construction's jobs must submit the following information for verification prior to employment.

- 1) Current Certificate of Liability Insurance
 - A) Minimum of \$500,000.00 Liability Limit
 - B) Certificate Holder additional named insured:
Conser Design and Construction
(a division of Conser Homes, Inc.)
1010 SE Airport Rd.
Albany, OR 97322
- 2) Signed Contractor/Sub Contractor Agreement
- 3) Copy of CCB License
- 4) W-9 Request for Taxpayer Identification Number and Certification
- 5) Current membership in the Willamette Valley Home Builder's Association

If you have any questions concerning these requirements, please feel free to call Greg Conser or Charla Larkin at 541-791-4223.

Sincerely,

Greg Conser

1010 SE Airport Rd., Albany, OR 97321

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